

### **APPLICATION FORM**

Please complete this form and return it via e-mail, post, or hand delivered to either of our offices on or before the closing date specified in the job advertisement. In the interests of fairness to all applicants, CVs will not be accepted in lieu of a completed application form. All information given will be treated with the strictest confidence and in compliance with the General Data Protection Regulations. Continuation sheets may be added if necessary.

Please email <u>recruitment@pennyburncreditunion.co.uk</u> should you require any reasonable adjustments to the application form or application process under provisions of the Equality Act. Forms must be submitted before **15**<sup>th</sup> **March 2024, 5.30pm.** 

1. POSITION APPLIED FOR: Full Time Teller and Member Services Officer

## 2. PERSONAL DETAILS

Surname:	Telephone number (Home):	
Forenames:	Telephone number (Mobile):	
Email:	Date of Birth:	
Address:		
Postcode:		
. 05100 40.		
Do you hold a current driving licence?	Yes	No
Do you have use of a car?		

Do you have the right to work in Northern Ireland?	Yes	No
Note: the company will require proof of this right before an offer of employment can be confirmed – e.g. Birth		
certificate and/or any other appropriate document required to confirm your right to work in N.I. as required by the Asylum and Immigration Act 2006		



# 3. YOUR QUALIFICATIONS

Date	Type of Exam (A-level, GCSE)	Name of School	Subject and Grade

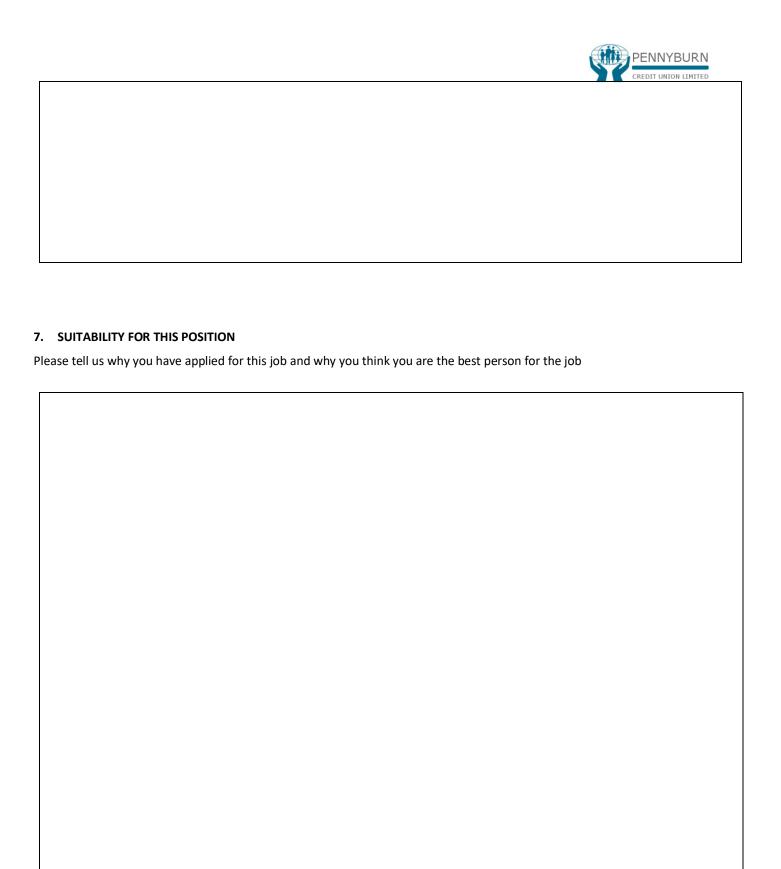
# 4. FURTHER/ HIGHER EDUCATION

Date	Type (BSc, MA)	Subjects Taken and Qualifications Gained (Specify Grades or Degree Class Obtained)

				PENNYBURN  CREDIT UNION LIMITED
i. EMPLOYM	EMPLOYMENT RECORD (Please list chronologically, starting with current or last employer)			
Name and Ad Employer and Business:		From: To:	Job Title: Job Function/ Responsibilities:	

## 6. TRAINING

Details of training courses attended, and awards achieved, including dates, if appropriate:





## 8. DISABILITY DISCRIMINATION ACT 1995

considering your application please interview or making the interview r	res reasonable adjustments at the selection interview, or which needs to be taken into account when let us know. Reasonable adjustments would include sign language interpreters, altering the time of the oom accessible for you.
9. References	
=	owledge that the information provided on this application form is true and accurate. I accept that ents may be sufficient cause for rejecting my application, retracting a job offer or if employed,
any false or misleading statem may lead to my dismissal.  Should this application be succ	
any false or misleading statem may lead to my dismissal.  Should this application be successed Passport, qualifications etc. the	ents may be sufficient cause for rejecting my application, retracting a job offer or if employed, ressful I agree to supply documentary evidence as requested i.e. proof of right to work in the UK, at may be necessary to process my application for employment.
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Pennyburn Credit Union Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct
Authority and the Prudential Regulation Authority